

**Note:** Any items entered in *italics* have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
12 December	<b>Cllr. Barbara Smith</b> <i>(not required but can attend at own discretion)</i>	1. Corporate Plan QPR: Q2 2013/14 and the Corporate Risk Register	To monitor the Council's progress in delivering the Corporate Plan 2012-17 and the latest version of the Council's Corporate Risk Register following the latest formal review by CET	Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents; and identification of effective measures to address the high level risks	Alan Smith/Nicola Kneale	February 2013
	<b>Cllr. Hugh Irving</b> <i>(required)</i>	2. Your Voice' complaints performance (Q2)	To scrutinise Services' performance in complying with the Council's complaints process	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Clare O'Gorman	February 2013
	<b>Cllr. David Smith</b> <i>(required)</i>	3. Grade II Listed Buildings	To detail the number (and location) of all Grade II listed buildings in the County, listing those which are at risk of posing a problem to the Authority in the near future and the measures which are being taken to mitigate the risks identified	To mitigate the risks to the Council of it not being able to deliver its corporate priorities due to external factors relating to Grade II listed buildings which have the potential to damage the Authority's reputation	Graham Boase/Phil Ebbrell	September 2013
	<b>No further items to be included for December meeting</b>					

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16 January 2014	<b>Cllr. Eryl Williams</b>	1. Verified External Examinations and Teacher Assessments <b>[Education]</b>	To review the performance of schools, including PR6 and that of looked after children	Scrutiny of performance leading to recommendations for improvement	Julian Molloy	January 2013
	<b>Cllr. Eryl Williams</b>	2. Estyn Action Plan <b>[Education]</b>	To (i) monitor the progress achieved to date in implementing the actions to address the 2 recommendations in the 2012 Estyn Inspection of the Quality of Education Services; and (ii) inform members of proposed changes to education delivery, performance/attainment measures and future inspection arrangements and expectations	(i) Better quality services and better outcomes for pupils through early identification of any slippages in progressing actions, or in implementing mitigating measures to address identified risks; and (ii) identification of measures to address national policy requirements/challenges and consequential inspection arrangements with a view to mitigating the risk of disruption to pupils and teachers and deterioration in performance and attainment rates	Joint report by Karen Evans/Diane Hesketh	June 2013
	<b>Cllr. David Smith</b>	3. Fly Tipping	To detail the number of fly tipping incidents in the county,	Improve the environment of the	Steve Parker/Vince	September 2013

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			the Council's performance in responding to those incidents and in recording statistics relating to fly tipping in comparison to other authorities across Wales. Details also to be provided on the definition of 'excellence' with regards to reducing fly tipping	county and the quality of life of residents and visitors, whilst delivering the corporate priority of clean and tidy streets	Russell	
20 February	<b>Cllr. Hugh Irving</b>	1 'Your Voice' complaints performance (Q3)	To scrutinise Services' performance in complying with the Council's complaints process	Identification of areas of poor performance with a view to the development of recommendations to address weaknesses.	Jackie Walley/Clare O'Gorman	February 2013
20 March	<b>Cllr. Bobby Feeley</b>	1. In-House Provider Visit 2013/14 Overview	To consider feedback on the visits undertaken in-house social care providers which highlight the quality, customer experience and good practice/improvement actions for the providers	To monitor the quality of services provided and identify any issues which arise from the visits which require to be addressed in order to improve the quality of the service provided	Phi Gilroy	August 2013
1 May						
June 2014	<b>Cllr. Hugh Irving</b>	1 Your Voice' complaints performance (Q4)	To scrutinise Services' performance in complying with the Council's complaints	Identification of areas of poor performance with a view to the development	Jackie Walley/Clare O'Gorman	February 2013

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			process	of recommendations to address weaknesses.		
	<b>Cllr. Barbara Smith</b>	2. Corporate Plan QPR: Q4 2013/14 and Corporate Risk Register	To monitor the Council's progress in delivering the Corporate Plan 2012-17 and consider the latest version of the Council's Corporate Risk Register following the latest formal review by CET	Ensuring that the Council meets its targets, delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents; and identification of effective measures to address the high level risks	Alan Smith/Nicola Kneale	February 2013
	<b>3 items maximum for June</b>					
Sept/October	<b>Cllr. Barbara Smith</b>	1. Annual Performance Review 2013/14	To seek Scrutiny's view on the Council's Annual Performance Review report prior to its submission to County Council for approval	Participation in the consultation on the Annual Report will assist the Committee to identify areas of weakness and build them into its future work programme with a view to realising improvements going forward	Alan Smith	September 2013
	<b>Cllr. Eryl Williams</b>	2. Provisional External Examinations and Teacher Assessments <b>[Education]</b>	To review the performance of schools and that of looked after children	Scrutiny of performance leading to recommendations for improvement	Julian Molloy	September 2013

**Future Issues**

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
<i>Parking Enforcement (deferred until after Communities Scrutiny Committee has considered a report on the impact of the Council's Parking Enforcement Strategy on economic development scheduled for 25 November 2013)</i>	<i>To examine the statistics on the number of Penalty Charge Notices (PCNs) issued during 2012/12 and 2013/14 to date, the breakdown of PCNs per MAG area (and per town), the number of prosecutions arising from the issue of CPNs (and the associated costs of pursuing prosecutions), cost of the running the service and the income generated for the Authority</i>	<i>Assurances that the Service is demonstrating value for money and supporting the Council's delivery of its corporate priorities of developing the local economy and maintaining clean and tidy streets</i>	<i>Mike Jones</i>	<i>By the SCVCG September 2013</i>

**Information/Consultation Reports**

Date	Item (description / title)	Purpose of report	Author	Date Entered
<b>October 2013</b>	Use of Supply Teachers <b>[Education – to be shared with coopted members]</b>	To detail the use made of supply teachers within the county during recent years and to date this year. The report to detail the costs to the Council of hiring supply teachers, the lengths of time for their hire, the expectations/objectives given to them upon engagement and the quality monitoring arrangements in place to evaluate their effectiveness	Karen Evans	September 2013

**Note for officers – Committee Report Deadlines**

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
12 December	<b>28 November</b>	16 January 2014	<b>2 January 2014</b>	20 February	<b>6 February</b>

Performance Scrutiny Work Programme.doc  
 Updated 08/10/13 RhE